

Transcript Request

TO THE PARENT:

Please complete the following information and turn it in to the office at your child's current school.

TO THE SCHOOL:

The student listed below has applied to Jacksonville Country Day School for _____ grade. Please send a copy of the official transcript to the Admissions Office that includes the applicant's:

1. Report cards

Email: admissions@jcds.com

- 2. Standardized test scores (two years and current, if possible)
- 3. Intelligence quotient if available

Student's full name, Please print	Current grade
Name of current teacher, Please print	Current Principal or Head of School
Name of current school	Current school telephone
Street address of current school	City, State, Zip
Please send transcript to: Admissions Office Jacksonville Country Day School 10063 Baymeadows Road Jacksonville, FL 32256	
Phone: 904.641.6644 Fax: 904.641.1494	

Signature of Parent or Guardian

Date